

Deliverables, Major tasks to be accomplished & Timelines:

DELIVERABLES	TASK	TIMELINE
a. An inception report within five days from the contract start date.	<p>TASK 1</p> <ul style="list-style-type: none"> · Inception meeting with Supervisor, desk review, review of data collection tools, individual meetings with C4D staff, participate in conference call with advisory group members; · Agreement on districts to be visited, planning for field visits, prior appointments; · For field visits, draft field visit guidance note and tools, as necessary, discussed and finalized after mutual discussions with Supervisor; · Draft inception report. 	Maximum Five (5) days
b. A manual with harmonized monitoring framework, standardized indicators and definitions, standardized tools and system.	<p>TASK 2</p> <ul style="list-style-type: none"> · Field visit to at least three integrated districts, Meetings with State, district, block and village level SBCC programme stakeholders; · Review tools and processes of data collection and flow. Identify commonalities and differences in the system. Observe IPC and mobilization activities, Observe communication methods and tools used in the field; interact with village level volunteers and coordinators. Discuss challenges; capacities, what is working, not working and what will work. 	Maximum Eight (8) days
	<p>TASK 3</p> <ul style="list-style-type: none"> · After the completion of field visit, standardize tools and processes and finalize harmonized activity and behavioural monitoring system both for community and system related outputs (read 	Maximum Seven (7) days

	<p>BCC cells);</p> <ul style="list-style-type: none"> · Prepare a manual for activity and behavioural monitoring system; · Submit assignment report containing the information about the monitoring system, present status, best practices, constraints, Consultant observations, communication opportunities etc., will be submitted to UNICEF. The inputs section of the report will detail the critical and strategic actions required to improve the communication and monitoring and evaluation system for the C4D programme. A presentation will be made. 	
<p>c. A page report (15–25 pages) containing the proposed evaluation model</p>	<p>TASK 4</p> <ul style="list-style-type: none"> · Propose research & evaluation designs for C4D interventions, the draft report to contain possible evaluation models, trends, approaches, challenges, examples of similar evaluation approaches or models used elsewhere, application to UNICEF C4D and Indian context, etc.; · The proposed research and evaluation model should suggest appropriate combination of qualitative and quantitative techniques, complementary approaches and triangulation, in recognition that different approaches are suitable for different issues and purposes, and different approaches to C4D; · The report should explain benefits and rigor of the suggested alternative research and evaluation models/approaches. 	<p>Maximum Ten (10) days</p>
<p>TOTAL CONSULTANCY DAYS</p>		<p>THIRTY (30) DAYS</p>