

Application format for CEPF Western Ghats Small Grants Program

I. COVER PAGE- (1 page)

1. Proposal Title:	<i>Type here</i>
2. Name of Applicant Organization:	<i>Type here</i>
3. Email Address:	<i>Type here</i>
4. Mailing Address:	<i>Type here</i>
5. Telephone:	<i>Type here</i>
6. Fax:	<i>Type here</i>
7. Web Site Address (if any)	<i>Type here</i>
8. Amount requested (less than \$20,000):	<i>Type here</i>
9. Other Funding sources sought and/or secured:	<i>Type here (cash/kind) (amount received/expected - source)</i>
10. FCRA No.	<i>Type here</i>
11. Project Start Date:	<i>Type here</i>
12. Project End Date:	<i>Type here</i>

II. NARRATIVE SECTION:

13. Executive Summary (or Abstract): *(This should be a stand-alone summary of all aspects of the project; a little bit of all sections of the proposal)* (1 page)

Type here

14. Introduction: *(introduce the taxa, the sites, and the context w.r.t CEPF)* (½ page)

Type here

15. Rationale: *(Describe the importance of this project, why it should be implemented and what important contribution it will make to conservation in the Western Ghats, i.e. what are the conservation outcomes)* (½ page)

Type here

16. Geographical area: *(Description of the project site, w.s.r.t CEPF)* (½ page)

Type here

17. Relationship with the Western Ghats Ecosystem Profile and Strategic Directions: *(How does the project align with the Strategic Direction No. (e.g.1 or 2) of the Ecosystem Profile and the investment priorities (e.g.1.3 or 2.1)? How it will contribute to the Profile's conservation outcomes - species and/or, site and corridor?)* (½ page) *(Kindly quote text from the Profile)*

Type here

18. Objectives: *2-3 points* (½ page)

Type here

19. Expected Outputs: 3-5 points (½ page)

Type here

Methodology or field implementation modality, as appropriate: 10 points (1 page) (**If required, you may attach a one-page protocol or flowchart - PDF*)

Type here

20. Proposed Activities: 5-10 points (1 page)

Type here

MISCELLANEOUS

1. Literature cited (*if any*):
2. Budget: (*template provided*)
3. Proposed work plan: (*broken down on a quarterly basis giving targeted outcomes of activities*) (*template provided*).
4. Attach: CV of the principal investigator, organizational information (booklet, pamphlet, brochure as PDF)
5. Referees (2): *Please list two national or international referees (including name, position and contact details) supporting and recommending your proposal. Independently, please arrange for signed reference letters (hard copy on letterhead) or official email reference statements (directly to cepfwghats@atree.org) from the above listed referees to be sent to us.*

Proposal Formatting:

Proposal: MSWord format (spell-checked)

Font: Times New Roman

Font size: 12

Line spacing: 1 and a half

Page margins: 1” on all four sides