



## Training on Participatory Monitoring & Evaluation in Development Projects (4 Days) New Delhi

The quest for value-added outputs and outcomes has led to stakeholder centric processes that take cognizance of the multi-actor environs of development projects. Inclusive approaches seeking functional participation of all key stakeholders mark the philosophy of learning and adaptive management. The idea of participation has been widely adopted at the local level to make development more effective and sustainable and to empower people to manage their own development.

The advent of PRA led to development of methodologies and tools that facilitate informed stakeholder engagement at all stages of the project. Concurrently, the conventional monitoring and evaluation approach have given way to process and learning oriented Participatory Monitoring and Evaluation (PM&E) approaches. However, effective facilitation of these Participatory Monitoring & Evaluation protocols requires development of requisite capacities of project personnel in general and M&E personnel in particular so as to anchor these functions for participatory & iterative learning.

Earlier this programme have been subscribed by leading agencies and projects across the globe. Sambodhi clientele include bilateral and multi-lateral aid agencies, governments, projects, academic institutions and independent consultants including UNDP, UNICEF, UNIFEM, UNESCO, CRS, GTZ, Worldvision, Actionaid, CARE, BBC WST, CRY, IGSSS, FHI, PSI, SNV Bhutan, RMoL, Winrock, Norweigan Church Aid (NCA), Afghanistan , Royal Education Council Bhutan, Ministry of Education. Govt. of Botswana, Ministry of Plan Implementation Srilanka, State Govt. of Madhya Pradesh, Orrisa, Chattisgarh, Jharkhand, Uttarakhand, Maharastra, Karnataka, Andhra Pradesh, IAMR, IWMI, NCAER, IDRC, ICMR etc.

### Aim:

- Providing conceptual clarity for facilitating better understanding of Stakeholder Centric Monitoring and Evaluation approaches
- Developing requisite skills for factoring in Participatory Monitoring & Evaluation in Project design and developing inclusive Monitoring and Evaluation frameworks
- Enhancing knowledge base and develop skills for application of participatory methodologies and tools for monitoring and evaluation

### Objectives: At the completion of the training programme, the participants would be able to:

- Explain basic concepts of project and project cycle
- Describe basic concepts of Monitoring and Evaluation
- Distinguish between conventional and participatory monitoring
- List salient features of participatory monitoring in multi-stakeholder context
- Map stakeholders in a given project scenario
- Develop Monitoring and Evaluation frameworks for inclusive monitoring and evaluation
- Develop institutional designs for supporting inclusive monitoring and evaluation
- Describe various methodologies for participatory monitoring and evaluation
- Select and apply appropriate methodologies participatory monitoring and evaluation
- Develop context specific customized tools for facilitating participatory monitoring and evaluation functions
- Analyse and interpret information incident of the Monitoring and Evaluation systems

Upon completion of the training programme, participants would better appreciate PM&E concepts, design and roll-out Inclusive monitoring systems and evaluation studies, facilitate analyses and interpretation of PM&E information; and present analyses in user friendly formats.

## Schedule

### Day 1

|           |                                 |
|-----------|---------------------------------|
| 0930-1000 | Registration                    |
| 1000-1100 | Introductory                    |
| 1100-1115 | Tea/Coffee Break                |
| 1115-1130 | Pre-test                        |
| 1130-1330 | Project basics                  |
| 1330-1430 | Lunch Break                     |
| 1430-1600 | M&E basics                      |
| 1600-1615 | Tea/Coffee Break                |
| 1615-1730 | Stakeholder Mapping             |
| 1730-1745 | Summing-up & Briefing for Day 2 |

### Day 2

|            |                                |
|------------|--------------------------------|
| 0930-1000  | Recap of Day 1                 |
| 1000-1100  | M&E Frameworks                 |
| 1100-1115  | Tea/Coffee Break               |
| 1115-1330  | M&E Framework                  |
| 1330-1430  | Lunch Break                    |
| 1430- 1600 | Institutional Design           |
| 1600-1615  | Tea/Coffee Break               |
| 1615-1730  | PRA methods for PM&E           |
| 1730-1745  | Summing-up & Briefing on Day 3 |

### Day 3

|           |                                  |
|-----------|----------------------------------|
| 0930-1000 | Recap of day 2                   |
| 1000-1115 | PRA methods for PM&E             |
| 1115-1130 | Tea/Coffee Break                 |
| 1130-1330 | PRA methods for PM&E             |
| 1330-1430 | Lunch Break                      |
| 1430-1600 | Institutional Process Monitoring |
| 1600-1615 | Tea/Coffee Break                 |
| 1615-1730 | Institutional Process Monitoring |
| 1730-1745 | Summing-up & briefing for Day 4  |

### Day 4

|           |                                  |
|-----------|----------------------------------|
| 0930-1000 | Recap of day 3                   |
| 0945-1115 | Data Analysis and interpretation |
| 1115-1130 | Tea/Coffee Break                 |
| 1130-1330 | Data Analysis and interpretation |
| 1330-1430 | Lunch Break                      |
| 1430-1530 | Computer Assisted Data Analysis  |
| 1530-1600 | Feedback and valedictory         |
| 1600-1630 | Tea/Coffee Break                 |

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### Programme Fee:

- For Indian: INR 13500.00 Per Participant
- For International: USD 340.00 Per Participant

(The fee covers the tuition fee, reading material and lunch at the training venue only) Fee can be paid through Cheque / Demand Draft in favour of "**Sambodhi Research & Communications Pvt. Ltd.**" payable at New Delhi.

### Discount Schemes:

#### I. Group Registration

- Groups of 2-5 receive 10% discount on Training Fee
- Groups of 6-10 receive 15% discount on Training Fee
- Groups of 11 or more receive 20% discount on Training Fee

II. Early Bird Registration: Under this scheme, if any individual register 30 days prior to any training programme shall be allowed for 10% discount on Training Fee. This scheme is not applicable on group registration.

